



Meals on Wheels

Friday Fast Facts & News

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SPLITTING STREAMS OF REVENUES

With the recent CHSP acquittals causing a lot of confusion, and the possibility that underspends of funding will be required to be paid back to the Department, it is essential to understand how to apply the different sources of funding accordingly. Traditionally, Member Services would look at their profit and loss for the corresponding period and calculate the acquittal accordingly. However, most profit and losses show the whole operations and do not split incomes according to their origin. For example, the table below shows a Net Enterprise Surplus of \$4,699.20; however applying the percentages of different sources of funding show a deficit of \$1,392.46.

		# Clients		Meal Income		
				\$ 74,397.69		
	CHSP	40	93%	\$ 69,207.15		
	HCP	0	0%	\$ -		
	QCSC	3	7%	\$ 5,190.54		
	NDIS	0	0%	\$ -		
		43				
Income from enterprise activities		CHSP	HCP	QCSC	NDIS	Other
Catering	0.00					
Donations	1,559.68					
Fundraising	120.00					
Meals - Total	74,397.69	69,207.15	0.00	5,190.54	0.00	
Other	327.28					
Total Operating Revenue	76,404.65	69,207.15	0.00	5,190.54	0.00	2,006.96
Less Cost of Goods Sold						
Opening Stock on hand	0.00					
Provisions	40,162.37	37,360.34	0.00	2,802.03	0.00	
Packaging	0.00	0.00	0.00	0.00	0.00	
Freight	0.00					
Closing Stock on hand	0.00					
Total Cost of Goods Sold	40,162.37	37,360.34	0.00	2,802.03	0.00	0.00
Gross Margin	36,242.28	31,846.81	0.00	2,388.51	0.00	2,006.96
Less Operating Expenditure	81,207.24	75,541.62	0.00	5,665.62	0.00	0.00
Add Back Funding Source	49,664.16	42,302.35		6,000.00		1,361.81
Net Enterprise Surplus/(Deficit)	4,699.20	(1,392.46)	0.00	2,722.89	0.00	3,368.77

Therefore, it is essential to be able to calculate these splits to ensure that acquittals are done accurately. If you would like further help in this regard, please do not hesitate to contact me.

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GIFTS, HONORARIUMS AND CHARITIES

If you make any Honorariums to any committee members or volunteers, please read the article from ACNC to ensure you are meeting your obligations.

<https://www.acnc.gov.au/tools/guides/gifts-and-honorariums>

TRAINING AVAILABLE

For some of our volunteers, volunteering is a pathway to paid employment, allowing them to learn new skills and put into practice existing skills. Kirana Education has a number of funded courses that may be of interest to our volunteers.

They have also listed some courses that may be of interest to volunteers and staff within the field of administration.

Please share the document attached with your volunteers, and if they are interested they can contact either myself or Jenni Baker from Kirana Education.

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WANTED



Wanted: Interested members from Services who would like to participate in updating generic Position Descriptions for all volunteer roles within Meals on Wheels.

I'm seeking 10 willing volunteers to help write new generic PD's for use within Member Services. These documents would form the basis from which services can create their own personalised PD's for use with volunteers. The plan is to meet by technological means (telephone/online), or in person if able, so anyone is able to become part of this group - from Aurukun to Mt Isa and Cunnamulla and everywhere in between. Interested persons can contact me.

Rachael Speechley
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MOTOR ACCIDENT GLOVE BOX GUIDE

By now you should have received a copy of the QBE's Glove Box Guide that JLT sent out to all Services with their annual invoices. If you haven't received your copy, you are able to view the guide on our website.

QM543-1013 Glove Box Guide can be found via this link: <https://www.qmow.org/images/editorimages/QM543-1013%20Glove%20Box%20Guide.pdf>

QMOW Volunteers Motor Excess Claim 2018 can be found via this link: https://www.qmow.org/images/editorimages/QMOW_Volunteers%20Motor%20Excess%20Claim_Form%202018.pdf

The Accredited Repairer Certified Flyer can be found here: [https://www.qmow.org/images/editorimages/J9492.1%20Accredited%20Repairer%20Certified%20Flyer_WEB_27.06.18_A4%20\(004\).pdf](https://www.qmow.org/images/editorimages/J9492.1%20Accredited%20Repairer%20Certified%20Flyer_WEB_27.06.18_A4%20(004).pdf)

The Fleet & Heavy Haulage Product Disclosure Statement can be found here: https://www.qmow.org/images/editorimages/QM202-0716%2BFleet%2B%26%2Bheavy%2Bhaulage%2BPDS_web.pdf

You'll need to be logged into Member Services Dashboard to access.

RACQ CHRISTMAS TREES

A huge thank you to RACQ who delivered 50 small potted Christmas trees to the QMOW office yesterday. They have now been distributed to all the Member Services who requested them.

Right: Caboolture Meals on Wheels Christmas Tree, decorated.



FOR SALE

Model: 2016 Holden Trax 5 door, 5 speed Auto

Kilometres: 102300

Price: \$11,500

This car is in excellent condition, with all services up to date.

Please call or email Lisa Lowe on P | 3205 5588 or E | msc@qmow.org if interested.

Queensland Meals on Wheels has for sale a fleet car that is no longer needed. This car is available for purchase by any Service, staff member or volunteer.

